River Valley PRIMARY SCHOOL

K-2

# STUDENT ENROLMENT FORM

**The Student Enrolment Form should be completed and submitted along with the Application for Enrolment Form to River Valley Primary School.**

Family details should include the details of the parent/carer residing at the same address as the student. Details relating to parents or other carers not residing with the student may be included in other contact details. You will also need to complete a Student Health Care Summary. Please complete the forms in English. Please contact the school if you require assistance with translation.

Older devices and some smart devices may need Adobe Reader to use this form. A free version of Adobe Reader is available to download via https://get.adobe.com/reader/.

## SCHOOL NAME

**School name** River Valley Primary School **Year Level enrolling in:**

## STUDENT DETAILS

**Student Title**

**Student's First Name** **2nd Name** **3rd Name**

**Preferred First Name** (if different)

**Student Surname**

**Legal surname** (if different)

**Previous surname**

**Gender** ◯ Male ◯ Female ◯ Not Specified

**Date of birth** (dd/mm/yy) / /

**Residential Address**

Postcode

# PARENT/CARER DETAILS 1

**Relationship to the student**

**Title**

**First Name** **Last Name**

**Preferred First Name** **Gender** ◯ Male ◯ Female ◯ Not Specified

**Email Address**

**Landline** **Mobile**

**Address** (if different from student address)

**Mailing Address** (if different from student address)

**Paying fees and charges** ◯ Yes ◯ No If no, who is responsible:

All parents across Australia, no matter which school their child attends, are asked to provide information about their background. Providing this information is voluntary but your information will help the Department of Education ensure that all students are being well served by our public schools.

**Does Parent/Carer 1 speak a language other than English at home?** ◯ No, English Only ◯ Yes, Please Specify

**What is the occupation group for Parent/Carer 1**

(Refer to Attachment 'Parent Occupation Groupings' for more information regarding the categories)

◯ **1.** Senior Management in large business organization, government administration & defence, and qualified professionals

◯ **2.** Other business managers, arts/media/sportspersons & associate professionals

◯ **3.** Tradesmen/women, clerks and skilled office, sales & service staff

◯ **4.** Machine operators, hospitality staff, labourers and related workers

◯ **8.** Unemployed, Retired, Student

(If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation. If you have not been in paid work in the last 12 month, enter '8'.)

**What is the highest year of school Parent/Carer 1 has completed?**

◯ Year 12 or equivalent ◯ Year 11 or equivalent

◯ Year 10 or equivalent ◯ Year 9 or equivalent or below

**What is the level of the highest qualification Parent/Carer 1 has completed?**

◯ Bachelor degree or above ◯ Advanced Diploma/Diploma

◯ Certificate I to IV (including trade certificate) ◯ No non-school qualification

# PARENT/CARER DETAILS 2

**Relationship to the student**

**Title**

**First Name** **Last Name**

**Preferred First Name** **Gender** ◯ Male ◯ Female ◯ Not Specified

**Email Address**

**Landline** **Mobile**

**Address** (if different from student address)

**Mailing Address** (if different from student address)

**Paying fees and charges** ◯ Yes ◯ No If no, who is responsible:

All parents across Australia, no matter which school their child attends, are asked to provide information about their background. Providing this information is voluntary but your information will help the Department of Education ensure that all students are being well served by our public schools.

**Does Parent/Carer 1 speak a language other than English at home?** ◯ No, English Only ◯ Yes, Please Specify

**What is the occupation group for Parent/Carer 1**
(Refer to Attachment 'Parent Occupation Groupings' for more information regarding the categories)

◯ **1.** Senior Management in large business organization, government administration & defence, and qualified professionals

◯ **2.** Other business managers, arts/media/sportspersons & associate professionals

◯ **3.** Tradesmen/women, clerks and skilled office, sales & service staff

◯ **4.** Machine operators, hospitality staff, labourers and related workers

◯ **8.** Unemployed, Retired, Student

(If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation. If you have not been in paid work in the last 12 month, enter '8'.)

**What is the highest year of school Parent/Carer 1 has completed?**

◯ Year 12 or equivalent ◯ Year 11 or equivalent

◯ Year 10 or equivalent ◯ Year 9 or equivalent or below

**What is the level of the highest qualification Parent/Carer 1 has completed?**

◯ Bachelor degree or above

◯ Advanced Diploma/Diploma

◯ Certificate I to IV (including trade certificate)

◯ No non-school qualification

## SIBLING DETAILS

**Full Name/s of siblings attending this school**

**Date of Birth of Sibling**

**Gender of Sibling**

## ADDITIONAL STUDENT DETAILS

**Nationality** (optional) **Country of Birth**

**Is the student an Australian Citizen?** ◯ **Yes** ◯ **No**

If no, **Is the student a permanent resident of Australia?** ◯ **No** ◯ **Yes-** If Yes, Visa Sub Class Number

**Is the student a temporary resident of Australia?** ◯ **Yes** ◯ **No**

If yes, **Date of Arrival in Australia** **Visa Sub Class Number**

**Visa Expiry Date** (if applicable)

**Is the student of Aboriginal or Torres Strait Islander origin?**

◯ No ◯ Yes, Aboriginal ◯ Yes, Torres Strait islander ◯ Yes, Both Aboriginal and TSI

**Student lives with:**

☐ Both Parents

| | | | | |
|---|---|---|---|---|
| ☐ Parent/Carer 1 | **Name** | | **Relationship to student** | |
| ☐ Parent/Carer 2 | **Name** | | **Relationship to student** | |
| ☐ Independent minor | **Name** | | **Relationship to student** | |
| ☐ Adult Student | **Name** | | **Relationship to student** | |
| ☐ Other, please specify | **Name** | | **Relationship to student** | |

**Does the student mainly speak English at home?** ◯ Yes ◯ No

**Does the student speak a language other than English at home?**

◯ No, English only ◯ Yes, Aboriginal English ◯ Yes, other language - please specify

If more than one language, including an Aboriginal language, indicate the one that is spoken most often

**Previous School**

**If previously enrolled in Home Education, specify the Education Region**

**What was the first language spoken at home?**

**Does the student have a disability?** ◯ Yes ◯ No

*If Yes,* please specify

**Please tick if you can provide documentation about** (The school will request copies of this information)

- ◯ Autism
- ◯ Deaf or Hard of Hearing
- ◯ Global Developmental Delay (prior to age 6)
- ◯ Intellectual Disability
- ◯ Other, please specify
- ◯ Physical Disability
- ◯ Severe Mental Disorder
- ◯ Specific Speech and/or Language Impairment
- ◯ Vision Impairment

## FAMILY CIRCUMSTANCES

**If applicable, please talk to your school about:**

- arrangements for the payment of contributions or charges;
- distribution of information, including student reports and newsletters

## OTHER CONTACT DETAILS (People other than Parent/Carer 1 and Parent/Carer 2 who may be contacted in an emergency.)

**CONTACT 1:**

**First Name** **Surname**

**Relationship to the student**

**Address**
*(if different from student's residential address)*

Postcode

**Mobile Number**

**Email Address**

## OTHER CONTACT DETAILS Contd.

**CONTACT 2:**

**First Name** **Surname**

**Relationship to the student**

**Address**
*(if different from student's residential address)*

Postcode

**Mobile Number**

**Email Address**

## CONFIDENTIAL INFORMATION

**Is this student subject to any court orders in respect of their care, welfare and development or access restrictions?**

◯ YES ◯ NO

*If YES*, please specify and attach supporting documentation.

**Is this student in the care of Director General of the Department of Communities (DOC)?**

◯ NO ◯ YES - *If YES*, please specify the name of the DOC Case Manager, their DOC District and their contact phone number.

**District**

**Name** **Contact Number**

**The student's Australian Immunisation Register (AIR) Immunisation History Statement shows the immunization status is:**

◯ Up to date ◯ Not up to date ◯ The student has an Immunisation Certificate issued by the Chief Health Officer

## PRIVACY AND DECLARATION

**Please tick to confirm:**

*I understand:*

- ☐ that the student's enrolment information is confidential and will be kept as required by the Department of Education's record keeping procedures.
- ☐ that information on the Enrolment Form will be used to meet the Department of Education's reporting requirements to other Government departments or agencies. This includes providing the Department of Health with my child's immunisation status as requested.

*I declare:*

- ☐ This is the only enrolment I have made for the student.
- ☐ I understand that I am required to notify the school as soon as any of the enrolment details for the student change.
- ☐ I understand that if I provide false or misleading information the student's enrolment may be reconsidered or cancelled.
- ☐ I have provided all documentation available to me.

**Name of person enrolling student**

**Title** **First Name**

**Surname**

**Relationship to the student**

**Signature** **Date** / /

*(Independent minors and those aged 18 years or older may sign on their own behalf)*

☐ If you are completing this form online and are unable to sign this form, please check this box to confirm the above information is true and correct.

## APPROVAL OF PRINCIPAL OR DELEGATE

**Principal's approval** Enrolment approved ◯ YES ◯ NO

**Signature** **Date** / /

# OFFICE USE ONLY

**Student's official documentation all sighted** **Date** / / ◯ YES ◯ NO

◯ Birth certificate ◯ Passport ◯ Visa document/s

◯ Other, please specify

**Year/Form/Class** **House Faction**

**Student's Residency status** ◯ Australian citizen ◯ Permanent resident ◯ Temporary resident

**International Fee Paying** ◯ YES ◯ NO

**Entry Date** / / **Previous School**

**LOTE Stage** **Records received** ◯ YES ◯ NO

**Contributions/Charges Billing** ☐ PG1 (%) ☐ PG2 (%) ☐ Other (%)

**School records** (including reports, to be sent to) ☐ PG1 ☐ PG2 ☐ Other

**AIR Immunisation History Statement provided** ◯ YES ◯ NO

**Date of issue** / / **Immunisation status is** ☐ Up to date ☐ Not up to date

**Date AIR sighted** / /

If not up to date, additional request/s for documentation on date/s:

**Immunisation Certificate issued by the Chief Health Officer** ◯ YES ◯ NO

**Kindergarten eligibility for immunisation exemption:** Code

**Enrolment approved by Principal** ◯ YES **Date** / / ◯ NO

**Entered on School Information system by** **Date** / /

**Student leaves school (Date)** / / **Advice of Transfer (Date)** / /

**Destination**

**Records received from transferring school** ◯ YES ◯ NO **Date** / /

# PARENT OCCUPATION GROUPS

Attachment

*Relates to questions in Parent/Carer 1 and Parent/Carer 2 sections in this form*

| GROUP 1 | GROUP 2 | GROUP 3 | GROUP 4 |
|---|---|---|---|
| ***Senior management in large business organisation government administration & defence, and qualified professionals*** | ***Other business managers, arts/media/sportspersons and associate professionals*** | ***Tradesmen/women, clerks and skilled office, sales and service staff*** | ***Machine operators, hospitality staff, assistants, labourers and related workers*** |
| **Senior executive/ manager / department head** in industry, commerce, media or other large organisation.<br><br>**Public service manager** (section head or above), regional director, health/ education/police/ fire services administrator.<br><br>**Other administrator** [school Principal, faculty head/dean, library/museum/gallery director, research facility director].<br><br>**Defence Forces** Commissioned Officer.<br><br>**Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.<br><br>**Health, Education, Law, Social Welfare, Engineering, Science, Computing** professional.<br><br>**Business** [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer].<br><br>**Air/sea transport** [aircraft/ships captain/officer/ pilot, flight officer, flying instructor, air traffic controller]. | **Owner/manager** of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.<br><br>**Specialist manager** [finance/ engineering/production/ personnel/ industrial relations/ sales/marketing].<br><br>**Financial services manager** [bank branch manager, finance/ investment/insurance broker, credit/loans officer].<br><br>**Retail sales/services manager** [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency].<br><br>**Arts/media/sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author].<br><br>*or* media presenter, photographer, designer, illustrator, proof reader, sportsman/ woman, coach, trainer, sports official].<br><br>**Associate professionals** generally have diploma/technical qualifications and support managers and professionals.<br><br>**Health, Education, Law, Social Welfare, Engineering, Science, Computing** technician/associate professional.<br><br>**Business/administration** [recruitment/employment/ industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager].<br><br>**Defence Forces** senior Non-Commissioned Officer. | **Tradesmen/women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/ women are included in this group.<br><br>**Clerks** [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/ filing clerk, betting clerk, stores/ inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent/customer services clerk, admissions clerk].<br><br>**Skilled office, sales and service staff**<br><br>**Office** [secretary, personal assistant, desktop publishing operator, switchboard operator].<br><br>**Sales** [company sales representative, auctioneer, insurance agent/ assessor/loss adjuster, market researcher].<br><br>**Service** [aged/disabled/refuge/ child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/ supervisor]. | **Drivers, mobile plant, production/ processing machinery and other machinery operators Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper].<br><br>**Office assistants, sales assistants and other assistants**<br><br>**Office** [typist, word processing/ data entry/business machine operator, receptionist, office assistant].<br><br>**Sales** [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker].<br><br>**Assistant/aide** [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant].<br><br>**Labourers and related workers**<br><br>**Defence Forces** ranks below senior NCO not included in other groups.<br><br>**Agriculture, horticulture, forestry, fishing, mining worker** [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand].<br><br>**Other worker** [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]. |

These categories have been determined nationally and are designed as broad occupational groupings. All Australian states and territories use the same categories.

River Valley PRIMARY SCHOOL

**APPENDIX F**

# Consent Form

At **River Valley Primary School** we aim to offer your child the widest range of learning opportunities and celebrate learning whenever possible. This may often require some form of parental consent. This form asks you to consent (or otherwise) to your child's participation / use / access to several aspects of the school program. At all times we make the very best efforts to exercise exemplary standards in respect of duty of care.

**MEDIA CONSENT**

Your permission is sought for the school to publish video or photographic images of your child and/or samples of your child's school work, to be used by the school and the Department of Education. The purpose of using the images or work will be activities such as promoting the school, school events and student achievements.

Your child's image and/or school work may be published for the above purposes in a range of formats such as hardcopy and digital, including audio and video file formats, and published to a range of media including but not limited to school newsletters, email, school and Department of Education intranet and internet sites including social media websites (e.g. Facebook, YouTube etc.),any third party applications and local newspapers in hardcopy and digital formats, which may enable viewers/readers to identify your child.

The school will endeavour to limit identifying information that accompanies images of your child or child's work; however, there will be occasions when your child's name, class and school may be published along with images.

If you agree to this use of your child's image and school work please complete the consent below. Once signed, the consent will remain effective until such time as you advise the school otherwise.

**PERMISSION**

I agree to the videoing or photographing of my child and my child's school work during school activities, for use by the school and the Department of Education in the ways stated above.

***IMPORTANT:*** I understand that while the school and Department of Education will only publish my child's information for the above-stated purposes, the internet is accessible by any person worldwide. I understand that my child's information can be accessed, copied and used by any other person using the internet (eg. shared through social media such as Facebook, YouTube, etc.). I understand that once my child's information has been published on the internet the school and Department of Education have no control over its subsequent use and disclosure. I understand that I can withdraw this permission at any time by contacting the school or Department in writing; however, this will not affect materials that have already been published and disseminated.

☐ Yes, I do give consent

or

☐ No, I do not give consent.

**Signature of parent: _____ Date: _____**

**Chaplain Consent**

River Valley Primary School has available the services of YouthCARE Chaplain, Gaye Forsyth, who is based at our school each Thursday.

Chaplains care for the social, emotional, and mental wellbeing of students, families and staff both academically and in their social and family lives. They are qualified in pastoral care and youth work and respect all people, no matter who they are, where they are from, or what their personal belief system is.Please indicate if you give permission for Gaye to speak with your child if required. Parents/caregivers are welcome to arrange an appointment with Gaye to discuss any concerns. Please see the school office to make an appointment.

☐ Yes, I give permission for my child to see the school Chaplain as required

☐ No, I do not give consent.

**MOBILE PHONE POLICY**

Students will turn off all mobile phones before they enter the school grounds. Mobile phones are not to be used in any way from the time they enter school grounds to the conclusion of the school day. This includes smart watches and listening accessories, such as headphones and earbuds. Students must not lend a phone to another student. The person who owns the phone will be held responsible for its use.

If a mobile phone is used in any way on the school grounds or if a mobile phone is found not to be turned off, the phone will immediately be confiscated and stored in the office. The parent(s) of the student who had the phone confiscated will be contacted on the day of the confiscation and arrangements made for an interview with the Principal whereby the phone will then be returned. During this interview a consequence for the student will be discussed.

Any student found to be involved in recording, distributing or uploading inappropriate images or videos of students, parents or staff on school premises will be suspended immediately.

The safety of mobile phones is entirely the student's responsibility and the school will not be held liable for any theft or damage to a student's mobile phone or accept responsibility for investigating loss or damage.

All communication between parents and students during school hours should be through school administration. Students can request to use a school phone if they need to make urgent contact with a parent.

☐ Yes, I agree with the terms in the mobile phone policy as stated above.

☐ No, I do not agree.

**VIEWING CONSENT**

Children often watch videos / DVDs / television documentaries as part of their learning. Almost always these are 'G' rated and don't require consent. Very occasionally something with a 'PG' rating is appropriate for which we would need parental permission.

☐ Yes, I consent to my child viewing items with a 'PG' rating if deemed suitable by the teacher and school administration.

☐ No, I do not give consent.

**LOCAL EXCURSIONS**

Children occasionally walk within the local area for minor excursions under the supervision of the teacher and attend activities in local parks, nature reserves, another school, city council library or shopping centre. On all occasions, parents will be notified of the local excursion.

☐ Yes, I consent to my child participating in teacher supervised local excursions which may involve short walks to and from the school.

☐ No, I do not give consent.

Name of student: _____ Year/Class/Room: _____

Name of person signing the consent form:

Title: _____ First Name: _____ Second Name: _____ Surname: _____

**Signature: _____**

Please indicate relationship to the student (e.g. parent/guardian/responsible person): _____

## Online Services Account

Our school provides access to Department of Education online services. These enhance the contemporary learning opportunities available to students and the range of teaching tools available to staff to deliver the Western Australian Curriculum.

We seek approval for your child to be given access to these online services.

The Department's online services currently provide students with access to:

- individual email and calendar accounts;
- the internet, with all reasonable care taken by central office and schools to monitor and control students' access to websites while at school;
- online teaching and learning services such as Connect, web-conferencing and digital resources;
- online file storage and sharing services; and
- these online services at locations other than school.

If you agree to your child using these online services, please sign the Acceptable Use Agreement form and complete the permission slip attached. Please explain the content of the *Acceptable Use Agreement* to your child before the permission slip is signed. **Both forms must be completed** so that an online services account can be created for your child.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

You should be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the *Freedom of Information Act 1992*www.foi.wa.gov.au.

You should also be aware that general internet browsing not conducted via the Department's network is **not** monitored or filtered by the Department. The Department encourages close family supervision of all internet use by children in locations other than school, and strongly recommends the use of appropriate internet filtering software. Advice on managing internet use at home can found on the Office of the E-Safety Commissioner website (www.esafety.gov.au/iparent).

**APPENDIX B**

# PERMISSION FOR STUDENTS TO HAVE AN ONLINE SERVICES ACCOUNT

River Valley PRIMARY SCHOOL

**Students' First Name:** _____

**Student's Last Name:** _____

**Class / Form / Room:** _____

## Parent

☐ I give permission for my child to have an online services account.

☐ I DO NOT give permission for my child to have an online services account.

I understand and agree that my child has responsibilities when using the online services provided at school for educational purposes, in accordance with the Acceptable Use Agreement for school students.

I also understand that if my child breaks any of the rules in the agreement that the principal may take disciplinary action in action in accordance with the Department's Student Behaviour Policy and Procedures.

**Name of Parent/Guardian:** _____

**Signature of Parent/Guardian:** _____ **Date:** _____

Note: While every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter internet content accessed by your child from home or from other locations away from the school. The Department recommends the use of appropriate internet filtering software at home.

**Office use only:**

Processed on: / / by (initials):

***Note:*** *This agreement should be filed by the school*

**APPENDIX C**

# ONLINE SERVICES ACCEPTABLE USE AGREEMENT (K-YEAR 2)

River Valley PRIMARY SCHOOL

I agree to follow the rules set out below when I use the Department-provided online services:

- I will keep my password private and not share with other students.
- I will not let other people logon and/or use my online account.
- I will tell the teacher if I think someone is using my online account.
- I will tell the teacher if I see anything that makes me feel uncomfortable or unsafe that I know I should not access or view at school.
- I will say where other people's pictures or words come from if I copy them from the internet.
- I will check with the teacher before giving information about myself or anyone else when using online services.
- I will take care when using the school's computer equipment.
- I will not use any online service to be mean, rude or unkind about other people.

I understand that if I use the internet or my online account in a way that I should not, then I may not be able to use these in the future.

**Name of Student:** _____

**Signature of Parent:** _____

**Date:** _____

**Office use only:**

Processed on: / / by (initials):

***Note:*** *This agreement should be filed by the school and a copy kept by the student.*

## THIRD PARTY SERVICES

In line with the Department of Education *Students Online in Public Schools Policy*, we are required to notify and/or seek parent/guardian consent for the use of a number of our Third Party Service providers of online applications.

Online third party services:

- Are provided by a vendor to a school external to the Department of Education
- Are free or paid services
- Can include versions that may be downloaded onto staff and student devices

These services provide functions such as:

- School or student management; School Photography
- Teacher administration
- Student learning content or activities
- Communication tools

Online third party services may require:

- Students or teachers to create separate student accounts
- Students to participate in online activities or upload content
- Students or teachers to provide personal student and/or parent information

We're committed to protecting the safety and privacy of student's personal information. There are provisions in law we are bound by. We follow the Australian Privacy Principles in relation to Online Third Party Services.

Online services are essential tools for our teaching, learning and school administration. These include websites, web and mobile applications delivered over the internet. Providers of Online Third Party Services are external to the school, and sometimes hosted outside of Australia. They may need parental consent before we can disclose student information to the service.

The Department has completed security and privacy risk assessments on the services. Information about each service can be found on the attached forms. Details include terms of use, privacy policy, and how they use and share information.

Please read the information following:

- Appendix H
  these services require parent notification only. They do not require parental consent.
- Appendix I
  please read, then give your consent for your child to use the Online Third Party Services.

**A student who does not have consent for those third party services listed in Appendix I, will be unable to access the services until the such time as consent is received.**

Should we add any additional services, a new form will be forwarded to parents/guardians.

*The attached documents are effective until **31 March 2027** or while your child is enrolled at River Valley Primary School.*

**APPENDIX H**

# ONLINE THIRD PARTY SERVICES – PARENT NOTIFICATION

I understand that I have been notified and provided access to the terms of use and privacy policy of each of the Online Third Party Services listed. These services have been assessed by the Department and **do not require consent**. This notification risk status is based on the Department of Education (WA) security and privacy risk assessment which reviews consent and data information of the online service.

I understand that my child's personal information will be provided to these Online Third Party Services for registration and use of the services and that this information will be stored within Australia.

| | | |
|---|---|---|
| **Name of Service:** | Accessit Library | **Data Location:** Onshore (inside Australia) |
| **Purpose:** | Library Management System | |
| **Information Disclosed:** | Student name<br>Student gender | School name<br>Student date of birth |
| **Website:** | https://accessitlibrary.com/ | |
| **Terms of Use:** | | |
| **Privacy Policy:** | https://accessitlibrary.com/privacy-policy/ | |
| | | |
| **Name of Service:** | Fotoworks | **Data Location:** Onshore (within Australia) |
| **Purpose:** | School photography service. | |
| **Information Disclosed:** | Student name<br>Class details | Student photos or videos<br>School name |
| **Website:** | https://www.fotoworks.com.au/ | |
| **Terms of Use:** | https://www.fotoworks.com.au/terms-conditions | |
| **Privacy Policy:** | https://www.fotoworks.com.au/privacy | |

Please contact school administration if you have any queries. If you do not have any queries, no further action is required.

**APPENDIX I.**

# ONLINE THIRD PARTY SERVICES – PARENT CONSENT AND AGREEMENT FORM

As the parent/carer of _____, I understand that I have been provided access to the terms of use and privacy policy of each of the Online Third Party Services listed below.

I understand that my child's personal information will be provided to these Online Third Party Services for registration and use and that this information may be stored outside of Australia.

I understand that if I do not consent to my child's personal information being provided to these Online Third Party Services, my child may receive an alternative education program that does not make use of the Online Third Party Services.

I understand that this consent and agreement form is effective until **31 March 2027** or while my child is enrolled at River Valley Primary School.

| | | | |
|---|---|---|---|
| **Name of Service:** | Apple School Manager & Related Services | **Data Location:** Offshore (outside Australia) | **Consent:** |
| **Purpose:** | Apple School Manager is a web-based portal that helps IT administrators deploy iPad and Mac devices, providing students and staff access to various Apple services, 200GB of non-personal iCloud storage, apps and books. | | ☐ Do not Consent |
| **Information Disclosed:** | • Student name<br>• Student images<br>• Student geolocation data<br>• Other student data | • Student email<br>• Student username<br>• Student gender<br>• Student class details<br>• School name | |
| **Website:** | https://school.apple.com/ | | |
| **Terms of Use:** | https://school.apple.com/ | | |
| **Privacy Policy:** | https://www.apple.com/au/privacy/ | | |
| | | | |
| **Name of Service:** | Acadience Learning Online (including Acadience Reading K-6) | **Data Location:** Offshore (Outside Australia) | **Consent:** |
| **Purpose:** | Digital assessment and data management platform. | | ☐ Do not Consent |
| **Information Disclosed:** | • Student email<br>• Studentwork/content<br>• Student gender<br>• Student grades or performance data | • Student name<br>• Student date of birth<br>• Student other data<br>• School name | |
| **Website:** | https://acadiencelearning.org/acadience-reading/acadience-learning-online/ | | |
| **Terms of Use:** | N/A | | |
| **Privacy Policy:** | https://acadiencelearning.net/AcadienceDataMgmt_PrivacyStatement.pdf | | |

| | | | |
|---|---|---|---|
| **Name of Service:** | Book Creator | **Data Location:** Offshore (Outside Australia) | **Consent:** |
| **Purpose:** | This service allows users to create and collaborate on digital books by combining audio, visual and text elements. | | ☐ Do not Consent<br>☐ Do not Consent |
| **Information Disclosed:** | • Student name<br>• Student work/content<br>• Class details<br>• School name | • Student email<br>• Student photos or videos<br>• Student username | |
| **Website:** | https://bookcreator.com/ | | |
| **Terms of Use:** | https://bookcreator.com/privacy-policy/terms-of-service/ | | |
| **Privacy Policy:** | https://bookcreator.com/privacy-policy/ | | |
| | | | |
| **Name of Service:** | Class Dojo | **Data Location:** Offshore (Outside Australia) | **Consent:** |
| **Purpose:** | A global community of teachers and families who come together to share kids' most important learning moments, through photos, videos, messages, and more. | | ☐ Do not Consent |
| **Information Disclosed:** | • Student name<br>• Student email address<br>• Student attendance<br>• Student behaviour<br>• School name | • Student photos or videos<br>• School name<br>• Parent name<br>• Parent contact information | |
| **Website:** | https://www.classdojo.com/en-gb/?redirect=true | | |
| **Terms of Use:** | https://www.classdojo.com/en-gb/terms/ | | |
| **Privacy Policy:** | https://www.classdojo.com/en-gb/privacy/ | | |
| | | | |
| **Name of Service:** | Code.org | **Data Location:** Offshore (Outside Australia) | **Consent:** |
| **Purpose:** | Computer science coursework for Prep to Year 12 students. Languages include visual programming, JavaScript, CSS, HTML and others. | | ☐ Do not Consent |
| **Information Disclosed:** | • Student name<br>• Student age<br>• Student work/content<br>• Student gender<br>• student responses | • Student email<br>• Student photos, audio or videos<br>• Student username<br>• Other student data | |
| **Website:** | https://code.org/ | | |
| **Terms of Use:** | https://code.org/tos | | |
| **Privacy Policy:** | https://code.org/privacy | | |

| **Name of Service:** | Jamf School | **Data Location:** Offshore (Outside Australia) | **Consent:** |
|---|---|---|---|
| **Purpose:** | Apple Mobile device Management | | ☐ Do not Consent |
| **Information Disclosed:** | • Staff/Teacher Name, email and personal information | • Student name<br>• Student email | |
| **Website:** | https://www.jamf.com/products/jamf-school/ | | |
| **Terms of Use:** | https://www.jamf.com/terms-of-use/ | | |
| **Privacy Policy:** | https://www.jamf.com/privacy/ | | |
| | | | |
| **Name of Service:** | 3P Learning (Reading Eggs, Reading Eggspress, Mathletics, Mathseeds) | **Data Location:** Offshore (Outside Australia) | **Consent:** |
| **Purpose:** | Blended teaching software for class, home, and everywhere in between. | | ☐ Do not Consent |
| **Information Disclosed:** | • Student name<br>• Student date of birth<br>• Student year level<br>• Student responses | • Student email<br>• Student work<br>• School name | |
| **Website:** | https://www.3plearning.com/ | | |
| **Terms of Use:** | https://www.3plearning.com/terms/? | | |
| **Privacy Policy:** | https://www.3plearning.com/privacy/? | | |
| | | | |
| **Name of Service:** | Phonics Hero | **Data Location:** Onshore (Within Australia) | **Consent:** |
| **Purpose:** | An online phonics learning platform | | ☐ Do not Consent |
| **Information Disclosed:** | • Student name<br>• Grades or Performance<br>• Class details | • Student email<br>• School name | |
| **Website:** | https://www.phonicshero.com | | |
| **Terms of Use:** | https://www.phonicshero.com/privacy-policy | | |
| **Privacy Policy:** | https://www.phonicshero.com/terms-of-use/ | | |

| **Name of Service:** | Scholastic Book Club | **Data Location:** Offshore (Outside Australia) | **Consent:** |
|---|---|---|---|
| **Purpose:** | Blended teaching software for class, home, and everywhere in between. | | ☐ Do not Consent |
| **Information Disclosed:** | • Student name<br>• Parent Name<br>• Parent contact | • Student email<br>• School name | |
| **Website:** | https://www.scholastic.com.au/book-club/book-club-home/ | | |
| **Terms of Use:** | https://www.scholastic.com/terms.htm | | |
| **Privacy Policy:** | https://www.scholastic.com/privacy.htm | | |

| **Name of Service:** | Kahoot | **Data Location:** Offshore (Outside Australia) | **Consent:** |
|---|---|---|---|
| **Purpose:** | Game based learning platform. | | ☐ Do not Consent |
| **Information Disclosed:** | • Student name<br>• Student work/content<br>• Class details | • Student email<br>• School name<br>• Student geolocation data | |
| **Website:** | https://kahoot.com/ | | |
| **Terms of Use:** | https://trust.kahoot.com/terms-and-conditions/ | | |
| **Privacy Policy:** | https://trust.kahoot.com/privacy-policy/<br>https://kahoot.com/student-privacy-policy/ | | |

| **Name of Service:** | Matific | **Data Location:** Offshore (Outside Australia) | **Consent:** |
|---|---|---|---|
| **Purpose:** | Game based learning platform. | | ☐ Do not Consent |
| **Information Disclosed:** | • Staff/Teacher name<br>• Student grades or performance data<br>• Staff/teacher email | • Staff/teacher other data<br>• Student Name<br>• School Name | |
| **Website:** | https://www.matific.com/au/en-au/home/<br>https://www.matific.com/au/en-au/home/matific-olympiad/ | | |
| **Terms of Use:** | https://www.matific.com/au/en-au/home/terms/ | | |
| **Privacy Policy:** | https://www.matific.com/au/en-au/home/privacy/ | | |

Please tick one option below:

❑ I consent to my child's information being provided to ALL the above Online Third Party Services.

❑ I DO NOT consent to my child's information being provided to each of the above Online Third Party Services. I have ticked the Do Not Consent box beside the online service that I do not want my child to use.

| Parent/carer name: | Student name: |
|---|---|
| Date: | Student Year: |
| Signed: | |

Please contact school administration if you have any queries.